

To: NHBC MEMBERS

From : THE NOMINATING COMMITTEE

June 2009

YOUR INTEREST – YOUR NOMINATIONS INFORMATION

This form is designed for you to submit your interest in serving in an area(s) as well as submitting unlimited # of additional names for a position. ELECTED positions to be filled at the upcoming “Elections Meeting” will have 1 or more names on the voting ballot for the Congregation to Elect. Please keep in mind the following basic qualifications / responsibilities as you consider your proposed candidates.

The Nominations Committee will be making contact with nominees and volunteers and then compile the ballots as soon as possible. **RETURN BY TUESDAY, JUNE 30.** If you need clarification in any area, call Imogene Triplett at 628-4252 or e-mail at imogenet@uniteone.net

It is important to read the following before filling out the attached form.

PLEASE DO SO AS SOON AS POSSIBLE.

**A TRAINING KICK OFF SESSION WILL BE SCHEDULED
SHORTLY AFTER ELECTIONS**

DIRECTOR: Be an adult member for 3 years (exception paid staff)

Terms (except paid staff) 2 year term of office

(2009 election only, will establish a rotation schedule.)

Council Responsibilities: Meet at least monthly for prayer, function as “equal among equals”, act on administrative items with the following exceptions:

Budget, Physical Plant changes, Elections, Over budget capital expenditures, Pastor/Minister employment changes.

Serve as corporate officers,

Review, approve and coordinate scheduling of Church activities.

Promote effective communication between Council, Coordinators and

The Church body. Monitor the accountability of all Directorates.

Director Responsibilities: Establish vision and objectives, encourage and monitor the execution of the responsibilities and accountability within leadership in the separate Directorates.

COORDINATOR: NHBC member.

Communicate regularly with their Director relaying activity of Teams

Work with Team Leaders to establish vision and objectives.

Guide, assist and encourage methods to reach the objectives.

Monitor execution of the responsibilities and the accountability of each Team.

Work with Team Leaders in establishing their budget.

TEAM LEADERS: NHBC member:

Plan methods of reaching objectives and guide the execution of each task.

Recruit Team MEMBERS to accomplish sort and long term tasks with assistance from the Coordinator.

Work closely and communicate, with Team Members and Coordinator.

MEETINGS: May be minimal IF effective communication is efficiently utilized.

Your name: _____

PLEASE participate in the nominating process.

Any structure is only as effective as the participants.

WORSHIP DIRECTORATE

DIRECTOR _____ *Sr. Pastor* _____ (Paid Staff)

COORDINATOR OF PRIMARY MINISTRIES Self ___ Nominee/s _____, _____, _____

TEAM LEADER – Music Name: _____ *Steve Lopez* _____ (Paid Staff)

TEAM LEADER- Multi Media Name: _____ *Pete Petree* _____ (Paid Staff)

TEAM LEADER- Drama Self ___ Nominee/s _____, _____, _____

COORDINATOR OF DEACON MINISTRY: Self ___ Nominee/s _____, _____, _____

TEAM LEADER – Deacon Administrator Self ___ Nominee/s _____, _____, _____

COORDINATOR OF ORDINANCES AND WORSHIP Self ___ Nominee/s _____, _____, _____

TEAM LEADER - Prayer Room Self ___ Nominee/s _____, _____, _____

TEAM LEADER – Steward (greeters/ushers) Self ___ Nominee/s _____, _____, _____

TEAM LEADER - Security Self ___ Nominee/s _____, _____, _____

TEAM MEMBER VOLUNTEERS: Names: _____

CHILDREN & YOUTH DIRECTORATE

DIRECTOR _____ *Minister of Children & Youth* _____ (Paid Staff)

COORDINATOR OF CHILDREN EDUCATION Self ___ Nominee/s _____, _____, _____

TEAM LEADER – Children Self ___ Nominee/s _____, _____, _____

TEAM LEADER- Children’s Church Self ___ Nominee/s _____, _____, _____

TEAM LEADER- VBS Self ___ Nominee/s _____, _____, _____

TEAM LEADER- AWANA Self ___ Nominee/s _____, _____, _____

COORDINATOR OF YOUTH EDUCATION Self ___ Nominee/s _____, _____, _____

TEAM LEADER – Youth Sunday School Self ___ Nominee/s _____, _____, _____

TEAM LEADER - Teen Youth Program Self ___ Nominee/s _____, _____, _____

TEAM MEMBER VOLUNTEER: Name: _____

In this Directorate especially, many Team Members are needed for “task oriented” volunteers – indicate speciality!

EDUCATION & DISCIPLESHIP DIRECTORATE

DIRECTOR _____ *Associate Pastor of Education* _____ (Paid Staff)

COORDINATOR OF DISCIPLESHIP Self ___ Nominee/s _____, _____, _____

TEAM LEADER –Member Tracking Self ___ Nominee/s _____, _____, _____

TEAM LEADER- Assimilation Self ___ Nominee/s _____, _____, _____

TEAM LEADER- Nominations Self ___ Nominee/s _____, _____, _____

TEAM LEADER - Leadership Training Self ___ Nominee/s _____, _____, _____

COORDINATOR OF EDUCATION: Self ___ Nominee/s _____, _____, _____

TEAM LEADER - Adult Bible Studies Self ___ Nominee/s _____, _____, _____

TEAM LEADER – College & Career Self ___ Nominee/s _____, _____, _____

TEAM LEADER - Library Self ___ Nominee/s _____, _____, _____

TEAM MEMBER VOLUNTEERS Names: _____

In this Directorate especially, many Team Members are needed for “task oriented” volunteers – indicate speciality!

FINANCE & HUMAN RESOURCES DIRECTORATE

DIRECTOR (2009 elect to a 3 year term) Self ___ Nominee/s _____, _____, _____

COORDINATOR OF FINANCE: Self ___ Nominee/s _____, _____, _____

TEAM LEADER –Budget Administration Self ___ Nominee/s _____, _____, _____

TEAM LEADER- Administrative Accountant Name: _____ *Christena Diven* _____ (Paid Staff)

TEAM LEADER- Counting Self ___ Nominee/s _____, _____, _____

TEAM LEADER - Risk Management Self ___ Nominee/s _____, _____, _____

COORD. OF HUMAN RESOURCES: Self ___ Nominee/s _____, _____, _____

TEAM LEADER – Personnel Self ___ Nominee/s _____, _____, _____

TEAM MEMBER VOLUNTEERS: Names: _____

OPERATIONS DIRECTORATE

DIRECTOR (2009 elect to a 3 year term) Self ___ Nominee/s _____, _____, _____

COORDINATOR OF CAMPUS MAINT: Self ___ Nominee/s _____, _____, _____

TEAM LEADER –Building Interior Self ___ Nominee/s _____, _____, _____

TEAM LEADER- Building/Grounds Exterior Self ___ Nominee/s _____, _____, _____

TEAM LEADER- Parking Self ___ Nominee/s _____, _____, _____

COORD. of Aesthetic/Decorations Self ___ Nominee/s _____, _____, _____

COORD. of Communications/Preserva Self ___ Nominee/s _____, _____, _____

COORDINATOR of Rental Properties Self ___ Nominee/s _____, _____, _____

TEAM MEMBER VOLUNTEERS: Names: _____

In this Directorate especially, many Team Members are needed for “task oriented” volunteers – indicate speciality!

INTERNAL MINISTRIES DIRECTORATE

DIRECTOR Self ___ Nominee/s _____, _____, _____

COORD. OF AUXILIARY MINISTRIES: Self ___ Nominee/s _____, _____, _____

TEAM LEADER –Men’s Ministry Self ___ Nominee/s _____, _____, _____

TEAM LEADER- Women’s Ministry Self ___ Nominee/s _____, _____, _____

TEAM LEADER – Social/Kitchen Self ___ Nominee/s _____, _____, _____

TEAM LEADER - Hillclimbers Self ___ Nominee/s _____, _____, _____

TEAM LEADER - Recreation Self ___ Nominee/s _____, _____, _____

COORD. OF CARE SERVICES: Self ___ Nominee/s _____, _____, _____

TEAM LEADER - Youth Away Self ___ Nominee/s _____, _____, _____

TEAM LEADER – Marriage Ministry Self ___ Nominee/s _____, _____, _____

TEAM LEADER - Health & Wellness Self ___ Nominee/s _____, _____, _____

TEAM LEADER – Meals Ministry Self ___ Nominee/s _____, _____, _____

TEAM LEADER – Small Groups Self ___ Nominee/s _____, _____, _____

TEAM MEMBER VOLUNTEERS Names: _____

EXTERNAL MINISTRIES DIRECTORATE

DIRECTOR Self ___ Nominee/s _____, _____, _____

COORD. OF MISSIONS/EVANGELISM Self ___ Nominee/s _____, _____, _____

TEAM LEADER –Missions Self ___ Nominee/s _____, _____, _____

TEAM LEADER- Evangelism Self ___ Nominee/s _____, _____, _____

TEAM MEMBER VOLUNTEERS Names: _____

COORDINATOR OF NHCA: Name: _____ President of School Board or their representative _____

CHURCH CLERK (for Council and Business Meetings)

Self ___ Nominee/s _____, _____, _____